

**PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Minutes of the 128<sup>th</sup> Meeting of the Parish Council held at Kirby Underdale Village Hall on Monday 1 June 2015

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Present: Councillors: C S Fenton  
Lady Halifax  
D Birks  
K A Robinson  
R Crow  
D J Pearson  
J H Goodhart  
S W Huffington  
D J Lord  
In attendance: Councillor D N Rudd

1. There were no apologies for absence. Councillor Fenton welcomed the two new Councillors being Katherine Robinson, who will represent Bugthorpe and David Pearson, who will represent Kirby Underdale.
2. All Councillors present completed the Declaration of Acceptance of Office of Councillor forms.
3. Councillor Robinson and Pearson were given Register of Interest forms to complete as new Councillors.
4. Election of Officers. Chair and Vice Chair - having discussed their willingness to stand and in the absence of other nominations, Councillor Lord proposed Councillor Fenton as Chair and Councillor Crow as Vice Chair. This proposal was seconded by Councillor Goodhart and all Councillors voted in favour. Clerk – Councillor Fenton proposed that Councillor Lord be elected as Clerk again and this was seconded by Councillor Huffington. All Councillors voted in favour.
5. Minutes of the last Meeting held on Monday 16 March 2015 were approved and signed as a true record.
6. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. There were no declarations of interest.
7. Matters Arising from the last Meeting:
  - a. Defibrillators for Kirby Underdale and Bugthorpe. Councillors were pleased that full funding had been secured for the defibrillators. The Chair and Clerk signed the Local Grant Fund 2015/16 Grant Agreement for return to East Riding of Yorkshire Council.

Councillors were in agreement that the best location for the defibrillators would be in the telephone boxes in both villages, should this prove possible. The Clerk is to seek advice on this matter. Although training is available for six volunteers in each community, Councillor Pearson, as a doctor, felt that it would be appropriate for all villagers to have some knowledge of how the equipment was used. It was therefore agreed that a public meeting should be arranged at which the operation of a defibrillator can be demonstrated. This could be held either in Bugthorpe War Memorial Institute or Kirby Underdale Village Hall. Councillor Crow gave the Clerk a card on a service mapping the location of defibrillators in the Yorkshire and Humber area. This is a joint initiative between the British Heart Foundation and Yorkshire Ambulance Service.

- b. Litter bins for laybys on A166 - The Clerk reported at the last meeting that these would cost £364.50 plus VAT each and would have to be funded through the Local Grant Fund or from existing Parish Council resources. Brad Webster of East Riding of Yorkshire Council has confirmed that there would have to be evidence of a long standing problem, which had been minuted in parish council minutes over a period of time as well as having received letters of complaint from residents. Councillor Rudd suggested that a better and

cheaper solution could be to install a green wheelie bin in each layby which is common practise in East Riding. The Council would install these free of charge and secure them to avoid theft and the risk of blowing over. They would be emptied by the East Riding of Yorkshire Council at no charge. Councillors thought this was an idea worth pursuing and asked the Clerk to contact the relevant Council department.

Councillor Rudd confirmed that there is a current review on the role of Community Partnerships and the operation of the Partnerships has been suspended pending completion of the review.

c. Village Walkabout – 14 April 2015. The Clerk reported that a village walkabout had taken place in Bugthorpe and Kirby Underdale between the village nameplates. The Village Taskforce had undertaken some of the work identified and as the teams are in the villages on a 15 day cycle, additional matters can be reported to them as and when required. The Village Taskforce can only undertake small pothole repairs and any structural patching or re-surfacing is the responsibility of the Highways Department. Councillor Rudd said that he had e-mailed Nigel Leighton regarding the poor state of the village nameplates and the road signs in the area. The Clerk is to follow this up.

d. Bugthorpe War Memorial Institute car park – on behalf of the Institute Committee and Bugthorpe Under Fives, Councillor Crow thanked Halifax Estates for levelling the car park to avoid standing water, which has been a great improvement.

## 8. Other Matters.

a. Annual Return for the Year Ended 31 March 2015. The accounting statements and annual governance statement were approved and signed by the Chair and Clerk.

b. The following payments were approved and cheques signed by Chair and Clerk:

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|---|-----------|
| Halifax Estates   | £1,244.58 |
| Kirby Underdale Church PPC graveyard maintenance and Clock Fund | £250      |
| Bugthorpe Church PCC graveyard maintenance                      | £200      |
| Bugthorpe Church Clock Fund                                     | £50       |
| Bugthorpe War Memorial Institute                                | £250      |
| Bugthorpe Under Fives   | £250      |
| Kirby Underdale Village Hall                                    | £250      |
| G Sissons – Bugthorpe Bus Shelter Cleaning (half year)          | £50       |

c. Resurfacing Scheme – Bugthorpe to Pasture Farm. The Clerk reported that the Highways Department are designing a scheme to extend through Bugthorpe and up to Sandpit Corner, a distance of 3.6km. This will be a mixture of structural patching and complete re-surfacing, depending upon the condition of each length of road. The full length will then be surfaced dressed. The Clerk has stressed how bad the section is between Primrose Hill Farm and Pasture Farm. This will be raised by approximately 100-125mm to improve drainage and other measures taken to ensure that the water is kept off the road. Members of the Highways Department took photographs during the recent wet weather to establish where the water is collecting. Dave England, the Highway Engineer, has so far been unable to give the Clerk a specific day for work to commence, but assured him that it will be this financial year. Councillors agreed that ideally the work should be carried out before the winter and the Clerk will press for this. The Clerk also asked Councillor Rudd to make the necessary representations on behalf of the Parish Council.

d. Planning Application – conversion of garages and stores to form Groom’s Dwelling at Thoraby Hall. The Clerk reported that Halifax Estates had submitted this application following the refusal of consent for a new build dwelling. The Clerk confirmed that plans are available for inspection.

## 9. Correspondence.

The Clerk read out the letter received from Bugthorpe Under Fives informing the Council how the grant made in 2014 had been spent.

10. Any Other Business.

- a. Councillor Crow confirmed that there is some uncertainty over the future of Bugthorpe Under Fives and there is a meeting in June to discuss this.
- b. Councillor Birks said that she had received more reports on dog fouling in Bugthorpe. The Clerk will follow this up.
- c. The Clerk confirm that Councillor Paul had reported two potholes on the top Malton Road which will be referred to the Highways Department. It was also noted that the potholes on the sides of the road between Lofthouse and Brickyards have not yet been repaired, despite them being reported to Dave England after the last meeting.
- d. Councillor Crow said that the ash saplings are growing up again on Barf Lane bridge. The Clerk will arrange to have these cut down and the stems treated.
- e. Councillor Pearson asked what the latest position was with regard to an improved broadband service. The Clerk confirmed that discussions are being had with a provider of a microwave broadband service and this will hopefully be made available to Bugthorpe and Kirby Underdale parishioners over the next 2-3 months. Councillor Pearson made the point that this service should be publicised as soon as possible so that notice can be given to existing broadband providers.
- f. Councillor Huffington mentioned the damaged village nameplate on Barf Lane and the Clerk confirmed that this was noted during the village walkabout.
- g. Councillor Rudd confirmed that following the Council Elections in May, of the 67 East Riding Councillors, 51 are Conservative, 6 Labour and 2 Liberal Democrats. The rest are independent. Councillor Rudd is now on both the Western Area Planning Committee and the main committee. Councillor Rudd said that he would continue to attend as many parish council meetings as possible and Councillors thanked him for his regular attendance and assistance.
- h. The Clerk mentioned there is training available for new councillors and Councillors Robinson and Pearson expressed interest in this.

11. Date of Next Meeting.

The next Meeting was fixed for Monday 7 September 2015 at Kirby Underdale Village Hall.

There being no further business, the Meeting was closed at 8.34pm.