

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 21 March 2016 at 7.30pm at Kirby Underdale Village Hall

A G E N D A

1. Apologies for Absence.
2. Minutes of the Meeting held on Monday 7 December 2015 to be approved and signed as a true record.
3. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
4. Matters Arising from the last Meeting.
 - a. Litter in laybys on the A166. Funding secured for a litter bin in the layby at the top of Garrowby Hill – Clerk to report.
 - b. Resurfacing Scheme – Bugthorpe to Sandpit Corner at Kirby Underdale. The scheme now complete apart from a few snagging items.
 - c. Dog Fouling – Councillor Crow to report.
 - d. Potholes on the East Yorkshire/North Yorkshire boundary near Thoralby. The Clerk has shown the new Area Highway Engineer, Rob Brown, these potholes. A full inspection of highways throughout both parishes has also been made with the Clerk pointing out problem areas.
 - e. Potholes on highway edge on York Lane approaching Brickyards. The Highway Authority has confirmed that these will be repaired during March.
5. Other Matters.
 - a. Payments to be approved and cheques to be signed by Chair and Clerk:

R Rooks Electrical Services – Bugthorpe street light repair	£41.94
Norman Computer Services Ltd – Parish Council laptop (fully funded)	£415.00
 - b. Planning application. Erection of single storey extension to create additional classroom and creation of early years play area following removal of existing play area.
6. Correspondence – see list.
7. Any Other Business.
8. Date of Next Meeting.

Correspondence List:

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| December 2015 | 1. Invalid Planning Applications – tables |
| | 2. Neighbourhood Planning Guidance |
| | 3. Community policing |
| | 4. East Riding Parish News |
| | 5. East Riding – Confirmation of 2016/17 Tax Base |
| January 2016 | 6. East Riding Parish News |
| | 7. East Riding - Winter Gritting Factsheet |
| | 8. East Riding e-mail reVillage nameplates |
| | 9. East Riding – Notices of Alteration on Register of Electors |
| February 2016 | 10. East Riding Parish News |
| | 11. East Riding e-mail re: Litter Bin for Layby |
| | 12. External Audit for smaller authorities |
| | 13. East Riding Parish News |
| | 14. ERNLLCA e-mail re External Audit |