

## PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 7 December 2015 at 7.30pm at Kirby Underdale Village Hall

---

### A G E N D A

1. Apologies for Absence.
2. Minutes of the Meeting held on Monday 7 September 2015 and the Extraordinary Meeting held on Monday 19 October 2015 to be approved and signed as a true record.
3. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
4. Matters Arising from 7 September and 19 October 2015 Meetings.
  - a. Litter in laybys on the A166. Councillor Robinson to report.
  - b. Village nameplates. Clerk to report
  - c. Resurfacing Scheme – Bugthorpe to Sandpit Corner at Kirby Underdale. East Riding of Yorkshire Council have confirmed that the work will commence on 1 February 2016 and last for 5 weeks.
  - d. Bugthorpe Under Fives - Councillor Crow to report on the latest position.
  - e. Broadband service. Superfast broadband is now available to the residents of Bugthorpe. Clerk to report on the rollout of the microwave service.
  - f. Online access to East Riding of Yorkshire Council planning service. The Clerk attended a training session at Pocklington on 27 October 2015 at which it was demonstrated what the new service could offer parishes. As part of this initiative East Riding of Yorkshire Council have made funding available to provide Parish Councils with a projector for the display of plans and documents at Parish Council Meetings. Clerk to report.
  - g. Dog Control Partnership. The Clerk attended a training session on Monday 21 September 2015 at Pocklington. The Dog Warden will now accept a statement from the Clerk on any incident which would lead to a warning letter or the issue of a Fixed Penalty Notice for £75 dependent upon which is the most appropriate.
  - h. Transparency Code. Councillor Robinson has set up a website the address of which is: [www.bugthorpekirbyunderdalepc.com](http://www.bugthorpekirbyunderdalepc.com) A grant application has been made through ERNLLCA for £547.91. Clerk to report.
5. Other Matters.
  - a. Payments to be approved and cheques to be signed by Chair and Clerk:
 

Zurich Insurance	£251.85
------------------	---------
  - b. Parish Council Precept 2016/17.
  - c. Development at Thoraby Hall. Clerk to report.
  - d. Commencement of construction of Bugthorpe House. Clerk to report.
  - e. New road sign on A166 obscuring farm access. Clerk to report.
  - f. Retirement of Area Highway Engineer, Dave England.
  - g. Parish Pump. Due to the financial problems of the publication, the Clerk has agreed to an increase in the charge for publication of quarterly minutes from £30pa to £40pa.

6. Correspondence – see list.
7. Any Other Business.
8. Date of Next Meeting.

Correspondence List:

- |                |   |
|----------------|---|
| September 2015 | <ol style="list-style-type: none"> <li>1. Parish/Town News Release</li> <li>2. Transparency Code Funding</li> <li>3. East Riding Parish News</li> <li>4. East Riding e-mail re viewing a planning document</li> <li>5. Dog Fouling Notice</li> <li>6. East Riding e-mail re paper banks</li> <li>7. East Riding e-mail re Electronic Working in the Planning Service</li> </ol> |
| October 2015   | <ol style="list-style-type: none"> <li>8. East Riding Parish News</li> <li>9. East Riding e-mail re Transparency Code for Smaller Authorities</li> </ol>  |
| November 2015  | <ol style="list-style-type: none"> <li>10. East Riding e-mail re Local Grant Fund</li> <li>11. East Riding Parish News</li> <li>12. East Riding letter re Parish Precept 2016/17</li> <li>13. East Riding e-mail re Review of winter services</li> </ol>  |