

**PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Notice of Meeting to be held on Monday 20 May 2019 at 7.30pm at Kirby Underdale Village Hall

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**A G E N D A**

1. Councillors to complete a Declaration of Acceptance of Office of Councillor form.
2. Register of Interest forms to be issued as necessary.
3. Election of Officers – Chair, Vice Chair and Clerk.
4. Apologies for Absence.
5. Minutes of the last Meeting held on Monday 11 March 2019 to be approved and signed as a true record.
6. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
7. Matters Arising from the last Meeting.
  - a. Potholes - Clerk to report.
  - b. Proposed new Category C Prison at Full Sutton – the Clerk to report on protest campaign.
  - c. Village Taskforce Walkabout 16 May 2019 – Clerk to report.
  - d. Telephone boxes in Bugthorpe and Kirby Underdale. Renovation work has not yet commenced.
  - e. Funding of Bugthorpe School – letter received from Dr David Pearson as Chair of Friends of Bugthorpe School.
8. Other Matters.
  - a. Annual return for the Year ended 31 March 2019 - accounting statements and annual governance statement to be approved and signed by the Chair and Clerk.
  - b. The following payments to be approved and cheques signed by the Chair and Clerk:
 

Halifax Estates – Clerk’s salary, stationery, postage & photocopying	£1,055.00
Bugthorpe Church PCC graveyard maintenance	£280.00
Bugthorpe Clock Fund	£50.00
Bugthorpe War Memorial Institute	£300.00
Kirby Underdale PCC graveyard maintenance & clock fund	£275.00
Kirby Underdale Village Hall	£300.00
G Sissons Bus Shelter cleaning (half year)	£50.00
  - c. Community litter pick Saturday 13 April 2019 – Clerk to report.
9. Correspondence – see list.
10. Any Other Business.
11. Date of Next Meeting.

## Correspondence List:

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| March 2019 | 1. ERNLLCA – e-mail re membership  |
| April 2019 | 2. E-mail regarding telegraph pole in KU                                     |
|            | 3. Parish Council Audit  |
|            | 4. East Riding of Yorkshire Council – Town & Parish Council Liaison Meetings |
|            | 5. East Riding of Yorkshire Council – Anti Social Behaviour                  |
| May 2019   | 6. Letter from Friends of Bugthorpe School                                   |