

## **PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Notice of Meeting to be held on Monday 2 December 2019 at 7.30pm at Kirby Underdale Village Hall

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### **A G E N D A**

1. Apologies for Absence.
2. Minutes of the last Meeting held on Monday 9 September 2019 to be approved and signed as a true record.
3. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
4. Matters Arising from the last Meeting.
  - a. Proposed new Category C Prison at Full Sutton – Clerk to report
  - b. Telephone boxes in Bugthorpe and Kirby Underdale – work has not yet commenced on these.
  - c. Stub posts in Kirby Underdale – Halifax Estates have purchased 20 oak posts at a cost of £500 plus VAT. It is proposed that the Parish Council pay for the timber and Halifax Estates will cover the cost of sanding, chamfering and staining the posts, as well as installing them. Invoice to approve.
  - d. Clearance of passing places either side of Stephenwath Lane bridge – this work has now been carried out by Halifax Estates and the visibility is much improved.
  - e. Lighting column on Main Street, Bugthorpe – a meeting has been arranged with Northern Powergrid on Wednesday 4 December.
5. Other Matters.
  - a. Parish Council Precept 2020/21 to be considered and agreed. Precept Form to be signed by Chair and Clerk.
  - b. Invoices to approve and cheques to sign:
 

Zurich Municipal Insurance Premium 01/01/20 – 31/12/20 (unchanged from last year)	£257.60
Halifax Estates – replacement defibrillator pads	£74.28
Halifax Estates – 20 oak posts for Kirby Underdale village	£600.00
Information Commissioner’s Office – Data Protection fee	£40.00
  - c. Cheque to sign – K Robinson reimbursement of PC website domain costs (approved at May meeting)
 

	£36.00
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  - d. Proposed adoption of the revised Code of Conduct - the Clerk to report.
  - e. Estimate of Rough Sleepers 2019. A nil return has been submitted to East Riding of Yorkshire Council.
  - f. Community Litter Pick 2020.
6. Correspondence – see list.
7. Any Other Business.
8. Date of Next Meeting.

**Correspondence List:**

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| September 2019 | 1. East Riding of Yorkshire Council – review of Polling Districts & Stations |
|                | 2. Yorkshire Ambulance Defibrillator queries                                 |
|                | 3. Parish/Town News Release  |
| Sept/Oct 2019  | 4. East Riding of Yorkshire Council – Review of Allowances                   |
| October 2019   | 5. East Riding of Yorkshire Council – Tackling anti-social behaviour         |
|                | 6. East Riding of Yorkshire Council – Positive Activity Grant                |
|                | 7. Parish/Town News Release  |
|                | 8. East Riding of Yorkshire Council Cabinet Newsletter                       |
|                | 9. East Riding of Yorkshire Council – Rough Sleepers form                    |
|                | 10. East Riding of Yorkshire Council – Planning User Group                   |
|                | 11. East Riding of Yorkshire Council - Local Precept Demand                  |