

*Bugthorpe &  
Kirby Underdale  
Parish Council*



*Emergency  
Procedures*

Emergencies like road accidents, fires and medical emergencies happen somewhere in the country almost every minute of every day and are dealt with quickly and efficiently by the emergency services.

East Riding of Yorkshire Council and other responding organisations have emergency plans in place for larger events that stretch the resources of the emergency services and affect large numbers of people or the environment.

### How Town & Parish Councils will be notified of an Emergency

Town and Parish Councils will always be notified about a declared emergency that they will be affected by. The type of notification will depend on the type of emergency and is outlined below. Elected Members will also be notified in the same way.

- In the event of a localised emergency that impacts on one or a small number of towns or parishes, the clerk will usually be telephoned by the Head of Service who is co-ordinating the Council's response to the emergency. The Head of Service will be known as a Control Centre Manager when they are in this co-ordination role.
- In the event of a wide area emergency that impacts on many wards across the East Riding of Yorkshire, initial notification is likely to come from an email sent from alertparish, the Emergency Planning team or from the Emergency Control Centre.
- If you have signed up for our text alert service you may also be sent an SMS with information. Texts will begin with **EmgncyAlert**, you will not be able to respond directly to these notifications but if you have any questions please contact the Customer Service Centre.

There is often an information vacuum at the start of an emergency, with responding organisations trying to ascertain exactly what has happened and what the consequences are. However, the notification will take place as soon as possible after arrangements have been put into place to implement the Council's response to an emergency.

### Communicating with Town and Parish Councils during an Emergency

The Town and Parish Council emergency hotline will usually be the primary point of contact for you during an emergency. Information about the emergency response will be cascaded by the Emergency Control Centre, and the switchboard will be able to direct any queries or issues towards the appropriate Council teams. It is likely that to take some time to respond to enquiries during the initial stages of an emergency.

The Council's website will also be fully updated with information during an emergency.



**Emergency Contact Details - Parish Council Contacts**

Name	Contact Information	Home address	E-mail address
David J Lord (Clerk)	Home -01759 368630 Work - 01759 368219 Mobile -07796 308151	Painsthorpe Hall Kirby Underdale YORK YO41 1RG	dlord@halifaxstates.co.uk
David Pearson (Chair)			david.pearson@hyms.ac.uk
Robert Crow (Councillor)	Home - 01759 368298 Work - 01759 368298	Bugthorpe Post Office Bugthorpe YORK YO41 1QG	watercolour@mypostoffice.co.uk

**Usual Meeting Place**

Address	Availability	Keyholder(s)	Keyholder contact details
Bugthorpe War Memorial Institute	By arrangement	Robert Crow	Telephone -01759 368298 e-mail - (as above)
Kirby Underdale Village Hall	By arrangement	Bridget Stevens	Telephone - 01759 368464

**Defibrillators**

Address	Availability	Reference No	Door Code
Estate Office Bugthorpe	By contacting 999 for instructions	AG46	C147
Village Hall Kirby Underdale		AG45	C147



**Emergency contact details - External**

East Riding of Yorkshire Council – 01482 393939

- Town & Parish Council Emergency Hotline – 01482 393536. Email [ecc@eastriding.gov.uk](mailto:ecc@eastriding.gov.uk) (only monitored during an emergency)
- Highways Customer Care Line – 0845 6001666

**Useful Contact Details:**

- Fire, Police, Ambulance and Coastguard – 999
- Police Non Emergency Number – 101
- NHS Direct – 111
- Environment Agency Floodline – 0845 988 1188
- Gas Emergency Service and Gas Escapes – 0800 111 999
- Electricity Emergency Service and Supply Failures – 0845 733 1331
- Yorkshire Water – 0845 124 24 24
- Maritime and Coastguard Agency – 01262 672317

**ERYC Ward Members**

Name	Telephone number	E-mail address
David Rudd	01430 873708	davidrudd@btopenworld.com
Leo Hammond	07761 992815	councillor.hammond@eastriding.gov.uk
Mike Stathers	07802 187614	councillor.stathers@eastriding.gov.uk

