

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 6 December 2021 at 7.30pm at Bugthorpe War Memorial Institute

A G E N D A

1. Apologies for Absence.
2. Minutes of the last Meeting held on Monday 6 September 2021 to be approved and signed as a true record.
3. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
4. Matters Arising from the last Meeting.
 - a. Bugthorpe Telephone Box – has been moved to Garrowby Sawyard for refurbishment.
 - b. Dog fouling in Bugthorpe and Kirby Underdale – Councillors Crow and Pearson to report.
 - c. Broadband – addresses of all the properties in both parishes potentially requiring fibre connections has been provided to BT Openreach and their response is awaited.
 - d. Potholes – the Clerk has inspected the highway edges along the Bugthorpe to Brickyards road. The pothole near Thoraby has been reported to East Riding of Yorkshire. Confirmation of when the parish roads are due to be surface dressed has also been requested.
 - e. Neighbourhood Watch signs – Councillor Robinson has installed signs in appropriate locations in Bugthorpe and Kirby Underdale.
 - f. School bus parking on Stephenwath Lane, Bugthorpe – Clerk to report.
 - g. Defibrillators in Bugthorpe and Kirby Underdale - Clerk to report.
 - h. Planning application for glamping pods at Bugthorpe Grange – Clerk to report.
 - i. Traffic congestion at Stamford Bridge – Councillor Rudd to report on the alleviation measures under consideration by East Riding of Yorkshire Council.
 - j. The old School sign has been collected from Stephenwath Lane.
5. Other Matters
 - a. Information Commission GDPR/Data Protection – the Data Protection fee has been reduced to £35pa as it is now being paid by direct debit.
 - b. Electricity for street light on Main Street, Bugthorpe – this unmetered supply is costing the Parish Council £42.60 pa including VAT or £10.65 per quarter.
 - c. New prison at Full Sutton – the Reserved Matters planning application was approved by the East Riding of Yorkshire Council Planning Committee on Thursday 11 November 2021.
 - d. Parish Council Precept 2022-23 to be considered and agreed. Precept Form to be signed by Chair and Clerk
 - e. Approval required for reimbursement of Halifax Estates for the following costs:

Medisol – replacement defibrillator batteries	£296.00
UPS – VAT and brokers on the above	£62.66

- f. UpdatedMembers Code of Conduct – to adopt.
- g. Roadside grips – the Clerk has made a request to East Riding of Yorkshire Council for the roadside grips to be cleared to allow the water to get off the roadsurface to reduce the ice hazard during freezing conditions. Halifax Estates have cleared the grips between Primrose Hill and Gorman Castle to alleviate flooding.
- h. Christmas trees in Bugthorpe – Councillor Robinson to report.
- i. Community events in Bugthorpe – Councillor Robinson to report.
- j. Platinum Jubilee celebrations in June 2022 - Clerk to report
- k. Annual Rough Sleepers Survey 2021 – completed.
- l. Additional recycling opportunity – Councillor Robinson to report.
- m. Community Litter Pick 2022.
- 6. Correspondence –see list.
- 7. Any Other Business.
- 8. Date of Next Meeting.

Correspondence List:

Sep 2021	1	Parish/Town News Release September
	2	Festive Lighting – East Riding of Yorkshire Council
Oct 2021	3	Prowdes Charity – East Riding of Yorkshire Council
	4	Platinum Jubilee Beacons 2 nd June 2022 - ERNLLCA
Nov 2021	5	Parish/Town News Release November
	6	ERNLLCA training
	7	Financial Help Available to Residents - EROYC
	8	Humberside Police & Crime Commissioner letter