

**PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Minutes of the 154<sup>th</sup> Meeting of the Parish Council held at Bugthorpe War Memorial Institute on Monday 6 December 2021

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Present:           Councillors:       D J Pearson - Chair  
   K Robinson  
   S W Huffington  
   D Birks  
   H T Paul  
   R Crow  
   T Atkinson  
   D J Lord - Clerk  
 In attendance:  Ward Councillor   D N Rudd

Apologies for Absence were received from Councillors Lady Halifax and Goodhart.

1.       Minutes of the Meeting held on Monday 6 September 2021 – Councillor Birks commented that her apologies for absence were not recorded in the minutes. The minutes were amended accordingly and then signed as a true record by the Chair and Clerk.
  
2.       Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. The Chair raised the question of whether Councillors Lord and Atkinson should declare an interest in Item 4h on the agenda, as employees of Halifax Estates. This was discussed and it was agreed that as this particular item is a matter of report, it is not necessary for Councillors Lord and Atkinson to declare an interest, but this should be considered in future on a case by case basis where a Parish Council decision is required involving property owned by Halifax Estates.
  
3.       Matters Arising from the last Meeting:
  - a.       Bugthorpe telephone box – The Clerk confirmed that the box had been moved to Garrowby Sawyard for refurbishment over the winter. It was agreed that the target date for the box being reinstated should be the Queen’s Platinum Jubilee in June 2022. The Clerk reminded Councillors that previously it had been agreed that the box should be used as a book exchange and therefore shelves would need to be installed before it is brought back to Bugthorpe. A discussion then took place about the location of the defibrillators in both Bugthorpe and Kirby Underdale. Although the locations of both are rather hidden away, Councillor Birks made the point that when anyone requiring the defibrillator rings the Ambulance Service and they are advised the exact location of the defibrillator. Councillor Crow said that this is satisfactory for local people who know the location of the Estate Office in Bugthorpe and the Village Hall in Kirby Underdale, but visitors to both villages may not be aware of these locations and to have both defibrillators located in the telephone boxes may save vital time.
 

After further debate, it was agreed that the Clerk and Councillor Atkinson would look into the possibility of utilising the existing power supplies to both boxes to provide lighting for the defibrillators. The Clerk and Councillor Atkinson will report back to the next Parish Council Meeting. Councillor Robinson expressed some concern about the stiffness of the telephone box doors, particularly for older people wanting to access the defibrillator. She also suggested that if it is not possible to put the defibrillators in the telephone boxes for any reason, improved signage to the existing defibrillator locations would be beneficial.
  - b.       Dog fouling in Bugthorpe & Kirby Underdale. – Councillors Crow and Pearson confirmed that they had received no reports of dog fouling since the last Meeting.

c. Broadband – The Clerk confirmed that BT Openreach have received the addresses of all the properties in both parishes potentially requiring fibre connections. A Government backed grant is available for each household for fibre connection and BT Openreach working on a scheme for the connection of the vast majority of properties within both parishes, including an estimate of the cost of connection over and above the grant receipt. The Clerk confirmed that the Quickline scheme remains an option but if the system was installed by BT Openreach, residents would then have the choice of which broadband provider they wish to use. Councillor Rudd suggested that the Clerk should contact Paul Belotti at East Riding of Yorkshire Council to establish what assistance can be given in bringing forward a BT Openreach scheme.

d. Potholes – the Clerk reported that the highway edges along York Road between Bugthorpe and Brickyards are currently in reasonable condition following some repairs carried out by Highway Department. However this will be monitored over the winter period as freezing conditions will lead to deterioration. The Highway Department have confirmed that the pothole near Thoraby will be repaired over the next 7 days, but that the roads in Bugthorpe and Kirby Underdale parishes are not due to be surface dressed for the next 2-3 years.

e. Neighbourhood Watch signs – the Clerk confirmed that Councillor Robinson has installed signs in appropriate locations in Bugthorpe and Kirby Underdale. There is one sign left which could possibly be put up in Uncleby. Councillors expressed their thanks to both Councillor Robinson and Councillor Crow for acquiring and erecting the signs.

f. School bus parking on Stephenwath Lane, Bugthorpe – the Clerk and Councillor Robinson commented that this problem seems to have been addressed by the school buses parking laybys on York Road or further up Stephenwath Lane whilst waiting for the children to come out of school. Also, during the worst of the Covid Pandemic the school end times were staggered meaning that the school buses had to be parked opposite the school for longer. This is now no longer the case.

g. Defibrillators in Bugthorpe and Kirby Underdale – the Clerk reported that new batteries have been purchased for both defibrillators at a total cost of £358.66.

h. Planning application for glamping pods at Bugthorpe Grange – the Clerk reported that planning consent had been given for these pods and they will be installed in May 2022. They will be managed by the Armitage family who are the tenants at Bugthorpe Grange.

i. Traffic congestion at Stamford Bridge – Councillor Rudd reported that no further progress had been made on alleviation measures. He confirmed that Greg Knight MP favours the installation of a second bridge.

j. The collection of the old school sign from Stephenwath Lane was noted as a matter of report.

#### 4. Other Matters.

a. Information Commission GDPR/Data Protection – the reduction of the Data Protection fee to £35pa was noted as a matter of report.

b. Electricity for street light on Main Street, Bugthorpe – it was accepted as a matter of report that the unmetered supply is costing £42.60 pa including VAT or £10.65 per quarter.

c. New prison at Full Sutton – the approval of the Reserved Matters planning application was accepted as a matter of report.

d. Parish Council Precept 2022-23 - the Clerk's proposal that the Precept for 2022-23 should increase from £3,850pa to £3,950pa was accepted by Councillors, subject to a breakdown being circulated by the

Clerk. It was agreed that if there are no comments within a period of 7 days, Chair and Clerk would sign the Local Precept Demand for submission to East Riding of Yorkshire Council.

e. Approval was given for following payments:

Halifax Estates – reimbursement for replacement defibrillator batteries	£358.66
Zurich Municipal Insurance renewal 2022	£257.60

The Chair and Clerk signed the necessary cheques.

f. Updated Members Code of Conduct was unanimously approved and adopted. Councillor Robinson will put the new version on the Parish Council website.

g. Roadside grips – the Clerk has requested that East Riding of Yorkshire Council clear out the roadside grips in both parishes to reduce standing water on the highways. Halifax Estates have cleared the grips between Primrose Hill and Gorman Castle to alleviate the flooding on that section.

h. Christmas trees in Bugthorpe – Councillors Crow and Robinson reported that the lights have been put on the two trees at the Estate Office and they have been decorated. Councillor Robinson expressed thanks to Halifax Estates for donating the trees.

i. Community events in Bugthorpe – Councillor Crow confirmed that Janet Wardell is the driving force behind organising community events and it is hoped that there will be an event every month. He was unaware of what had been arranged for January, but in February the Six Nations Rugby will be shown in the Institute.

j. Platinum Jubilee celebrations in June 2022 –the Clerk reported that Halifax Estates will be arranging a Reception on Sunday 5 June in Garrowby Park. Invitations will be sent out in the New Year.

The lighting of the beacon will take place at 9.15pm on Thursday 2 June 2022 in the field opposite the Bugthorpe War Memorial Institute.

k. Annual Rough Sleepers Survey 2021 – the Clerk confirmed that he had submitted a nil return.

l. Additional recycling opportunity – Councillor Robinson confirmed that parishioners could bring certain items not currently recyclable in the blue bin and identified on the leaflet that has been distributed, to her porch on Stephenwath Lane. She will then take them to a recycling point when enough has been accumulated. Councillors thanked Councillor Robinson for providing this service.

m. Community Litter Pick 2022 - Councillors were in favour of holding another community litter pick in March 2022.

5. Correspondence.

No comments were made.

6. Any Other Business

a. Councillor Rudd reported on the following:

- i. Covid vaccinations – 99% of care home residents and workers have had all three jabs. 38% of 12-15 year olds have had the first vaccination and 53% of 15-17 year olds.
- ii. There is a National Lottery Funded Grant for Platinum Jubilee celebrations coordinated by East Riding of Yorkshire Council, Matthew Millington tel 07870 497521 and Tracy Thompson tel 07815 521172.
- iii. Recorded crimes in East Riding are reducing.

- iv. East Riding of Yorkshire Council are looking for addition private foster carers and the number for the appropriate department is 01482 395500.
- v. Weekend parking in the East Riding of Yorkshire towns is free until the end of December.

7. Date of Next Meeting

Councillors agreed that in future Parish Council Meetings should be at 7pm rather than 7.30pm. The next Meeting was fixed for 7pm on Monday 7 March 2022 at Kirby Underdale Village Hall.

There being no further business, the Meeting was closed at 8.51pm.