

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 5 December 2022 at 7.00pm at Bugthorpe War Memorial Institute

A G E N D A

1. Apologies for Absence.
2. Minutes of the last Meeting held on Monday 5 September 2022 to be approved and signed as a true record.
3. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
4. Matters Arising from the last Meeting.
 - a. Bugthorpe Telephone Box – Clerk to report on costs and Parish Council contribution to be agreed. Halifax Estates have requested a contribution of £1,115.10 excl VAT. Total cost to date £2,568.99 excl VAT.
 - b. Dog fouling in Bugthorpe and Kirby Underdale – Councillors Crow and Pearson to report.
 - c. Broadband – Chair and Clerk to report on meeting with Quickline 18 November 2022.
 - d. Water main bursts – Clerk to report.
 - e. Jubilee Pasture – Councillor Robinson on progress and the Woodmeadow Trust talk on 14 November.
 - f. Defibrillators in Bugthorpe and Kirby Underdale – software update completed.
 - g. Collapse of road surface on Barf Hill – reported to ERYC and warning signs erected.
 - h. Positioning of 30mph signs on Stephenwath Lane – Clerk to report
 - i. Kirby Underdale Village Hall refurbishment – Councillor Atkinson to report.
5. Other Matters
 - a. Parish Council Precept 2023-2024 to be considered and agreed. Precept Form to be signed by Chair and Clerk
 - b. Approval required for the following payments and cheques to be signed by Chair and Clerk:

Zurich Municipal (unchanged from last year) £257.60

G Sisson – half year bus shelter cleaning £60.00

Halifax Estates – Jubilee Pasture costs £5,076.76 (inc VAT)

Parish Pump £45.00
 - c. Retrospective approval required for payment of £36 to J. Stringer for baling at Jubilee Pasture.
 - d. Update of Model Standing Orders 2018 (England) – adoption to be agreed.
 - e. Street light repair on Beck Row – electrician instructed.
 - f. Annual Rough Sleeper Survey 2022 – completed
 - g. Maintenance of parish verges.

- h. Christmas trees in Bugthorpe – Councillor Robinson to report.
- i. Community Litter Pick 2023.
- 6. Correspondence – see list.
- 7. Any Other Business.
- 8. Date of Next Meeting.

Correspondence List:

Aug 2022	1	Village Task Force – schedule listing and issues raised from walkabout.
Sept 2022	2	CE Town and Parish Council Event Driffield 28 July
	3	Joint Local Access Forum Wed 21 September
	4	Nottingham Knockers Cold Calling in East Riding Villages.
Oct 2022	5	Heritage Fund overpayment £100
	6	East Riding of Yorkshire Council - Your Money leaflet for residents.
	7	Council supports Safe Spaces initiatives for victims of domestic abuse.
	8	Commissioner’s Office Renewals Reminder – Data Protection fee – reminder to renew
Nov 2022	9	Help for Households - ERYC
	10	New Parish Councillor Vacancy notice
	11	East Riding of Yorkshire Council new Climate Change Strategy
	24	Western Area Liaison Meeting Minutes