

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 15 May 2023 at 7.00pm at Bugthorpe War Memorial Institute

A G E N D A

1. Co-option of Daniel Curtis as a Bugthorpe Parish Councillor.
2. Election of Officers – Chair, Vice Chair and Clerk.
3. Apologies for Absence.
4. Minutes of the last Meeting held on Monday 6 March 2023 to be approved and signed as a true record.
5. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
6. Matters Arising from the last Meeting.
 - a. Jubilee Pasture – Councillor Robinson to report
 - b. Dog fouling in Bugthorpe and Kirby Underdale – Councillors Crow and Pearson to report.
 - c. Potholes – Clerk to report.
 - d. Speed limit signs on Stephenwath Lane – Councillor Atkinson to report.
 - e. Coronation celebrations – Clerk to report.
 - f. Community Litter Pick 2023 – Saturday 25 March – Clerk to report.
 - g. Restoration of Uncleby Tap – Councillor Atkinson to report.
 - h. Pedestrian bridge across beck at Low Hall – Clerk to report.
 - i. Kirby Underdale Village Hall refurbishment – Clerk to report.
 - j. Community Payback Project – application submitted for painting of churchyard fencing at Bugthorpe and Kirby Underdale.
7. Other Matters
 - a. Annual Return for the year ended 31 March 2023 – Accounting Statements and Annual Governing Statements to be approved and signed by the Chair and Clerk.
 - b. The Precept for 2023-24 in the sum of £4200 has been received.
 - c. The following payments to be approved and cheques signed by the Chair and Clerk:

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| Halifax Estates Clerk’s salary, stationary, postage and photocopying | £1165 |
| Bugthorpe PCC graveyard maintenance | £300 |
| Bugthorpe Clock Fund | £50 |
| Bugthorpe War Memorial Institute | £300 |
| Kirby Underdale PCC graveyard maintenance and clock fund | £300 |
| Kirby Underdale Village Hall | £300 |
| Friends of Bugthorpe School | £250 |
| G Sissons Bus Shelter (half year) | £65 |
 - d. Retrospective approval to be given for the following payment.

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| ERNLLCA subscription 2023-24 | £286.42 |
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8. Correspondence – see list.
9. Any Other Business.
10. Date of Next Meeting.

Correspondence List:

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| March & April 2023 | 1 & 2 | Bugthorpe & Kirby Underdale – Highway repairs. |
| April 2023 | 3 | East Yorkshire Planners User Group. Minutes of meeting 21 April 2023. |
| April 2023 | 4 | Leo Hammond email. |